

Windows Shortcut Cheat Sheet



	Opens and closes the start menu
+ A	Opens the action center.
+ B	Draws your focus to the notification area.
+ D	Display and hide the desktop.
+ Alt + D	Open and closes the date and time on the desktop.
+ E	Open file explorer.
+ H	Start dictation.
+ I	Open settings.
+ L	Lock or switch account.
+ M	Minimise all windows.
+ O	Lock device orientation.
+ P	Change the display mode.
+ R	Open run box.
+ S	Open search.
+ Shift + S	Take a screenshot of part of your screen.
+ Up Arrow	Maximise the window.
+ Down Arrow	Minimise or remove the current window.
+ Left Arrow	Minimise to the left of the screen.
+ Right Arrow	Minimise to the right of the screen.
+ Shift + Left/Right Arrow	Move window from one monitor/screen to another.